

First Presbyterian Church of Ada, OK
Stated Session Meeting December 10, 2023, 12 noon
Office Conference Room of Westminster Fellowship Center

Agenda

- I. Call to Order
- II. Prayer
- III. Roll
 - A. Session Members (Present, Excused, or Absent)Rev. Rick Baggett, Moderator

Class of 2024	Class of 2025	Class of 2026
Margaret Barton	Cathy Blackburn	Justin Isaacs
Amy Elliott	Edmon Perkins	Brooke-Jackson Holman
Terry Holman	Bruce Weems	

_____Teresa Mayhue (Clerk of Session)

B. Staff

_____Carol Peshehonoff, Treasurer

C. Visitors

Deacon Representative _____

- IV. Determination of Quorum
- V. Adoption of the Agenda
- VI. Approval of Minutes
 - Session meeting October 22, 2023 (attached)*
- VII. From the Treasurer
 - October financial statements (attached)*
- VIII. From the Clerk of Session

IX. The Ministries by Committee, Etc.

Christian Education:

Congregational Life and Membership:

Deacons:

Finance: Monthly Finance Report

Mission and Evangelism:

Nominating: Johnna Isaacs submitted as Elder candidate.

Personnel and Administration Property:

Worship: draft of 2023 Annual Report submission (*attached*).

X. Continuing business

1. ~~Prospective sale of the east grounds~~ *on hold*

XI. New Business

1. Thank you notes:
2. Determine procedure for handling requests to join the church/become new members in view of our being between pastors.

XII. Upcoming Key Dates (December and January calendars) (*attached*)

Elder of the month for January: TBA; Worship Committee MoM for January:

Next session meeting: January_____

XIII. On the Annual Planning Calendar

December

Second session member orientation meeting

Stated Session meeting usually on the 3rd Sunday

Finance Committee presents draft next-year budget (as info or for session approval) (if not approved in December, must be approved in January). Each committee provides a strategic plan update report to the session

Steering Committee provides plan reviews, reported to the congregation

January

Third new session member orientation meeting

Notes provided for the *Annual Report*

Stated Session meeting usually on the 3rd Sunday

Last session meeting with elders completing terms on the session

Examination of session members-elect

Finance Committee presents next-year budget for session approval (if not done in December)

Nominating Committee provides report to session of adjustments to the Nominating Committee membership (for action by congregation in Annual Congregational Meeting), and members willing to be commissioned as Deacon

Approve Annual Statistical Report for the General Assembly

Session action on pastor's terms of call (any changes must be an item in congregational meeting)

February

First Sunday: Ordinations and Installations of Elders, Commissionings or Ordinations and Installations of Deacons

First Sunday: Annual Congregational Meeting

Receive Annual Report, with discussion

Election of Nominating Committee

Action on any changes to pastor's terms of call

Other business as appropriate

Submit annual pastor compensation form to presbytery

First session meeting with new class of session members

Adopt session configuration

Committees

Chairpersons

Elect Clerk of Session (who is also congregational secretary)

Elect Presbytery Commissioner, and alternate

Elect congregational President and Vice-President

If president changes, redo signing privileges on financial accounts

Elect Congregational Treasurer (if the term is complete)

Elders of the Month

XIV. Sharing Time

XV. Adjournment

XVI. Prayer