

First Presbyterian Church of Ada, Oklahoma

Annual Report 2019



Annual Congregational Meeting

February 2nd, 2020

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Following Morning Worship, in the Sanctuary

Agenda

I. Adoption of Agenda

II. Receipt of *Annual Report 2019*

III. Election of member to serve as Session Member in the class of 2021 (1 year remaining of term due to resignation)

Nominated by the congregational Nominating Committee: Amy Mayhue

IV. Election of the Congregational Nominating Committee

Nominated by the congregational Nominating Committee:

Becky Compton

Gayla Cook

Brooke Holman

Carol Peshehonoff

Matt Sweatt

V. New Business (motions)

Other matters as may properly pertain to the meeting of the congregation

VI. For the good of the order

Sharing time

VII. Prayer, led by the Secretary of the Congregation

Contents

Congregational Meeting Minutes	1
February 3, 2019	1
October 13, 2019.....	3
Congregational Statistics	4
Commissioned Deacons.....	4
Session Members	4
Staff Serving in 2019	5
Committee Reports	6
Christian Education.....	6
Congregational Life and Membership	7
Finance.....	8
Mission and Evangelism.....	9
Nominating	10
Personnel.....	11
Property.....	11
Steering	12
Worship.....	12
Deacons.....	13
Presbyterian Women.....	13
Staff Reports	14
Administrative Assistant / Secretary.....	14
Interim Treasurer	15
Pastor / Head of Staff.....	15
2019 End-of-Year Financial Reports	21
2020 Budget.....	25

Congregational Meeting Minutes

According to the congregational bylaws, minutes of congregational meetings are approved by session, are available in the church office, and are reported in the next annual report.

February 3, 2019

ANNUAL CONGREGATIONAL MEETING FEBRUARY 3, 2019

The congregation of the First Presbyterian Church of Ada, Oklahoma, met for its Annual Congregational Meeting immediately following the church service on February 3, 2019. Rev. Scott White, Moderator, called the meeting to order, offered prayer, and declared a quorum of the congregation present. Teresa Mayhue, Clerk of Session and Secretary of the congregation, was present to serve as recording secretary for the meeting.

This annual meeting was called by the session at its January 20, 2019, stated meeting. Copies of the *Annual Report 2018* were mailed or emailed to congregation members on January 23, 2019. Additional copies were provided in the narthex. Moderator White expressed his gratitude to all those who provided information for the annual report.

A proposed agenda was provided with the *Annual Report 2018*. Motion made, seconded, and approved to adopt the agenda:

1. Receipt of *Annual Report 2018*.
2. Election of the Congregational Nominating Committee
3. Action on the Pastor's Terms of Call
4. New Business (motions)
5. For the Good of the Order (sharing time)
6. Prayer, led by the Secretary of the Congregation

RECEIPT OF ANNUAL REPORT 2018

A motion was made and seconded to receive the *Annual Report 2018*.

The moderator began stepping through the contents of the Annual Report, invited questions and comments. Those sections being:

- Congregational Meeting Minutes
- Congregational Statistics
 - Commissioned Deacons Serving in 2018
 - Session Members Serving in 2018
 - Staff Serving in 2018
- Committee Reports
 - Christian Education
 - Congregational Life and Membership
 - Finance

Mission and Evangelism
Nominating
Personnel
Property
Steering
Worship

- Deacons
- FPC Foundation
- Presbyterian Women
- Staff Reports
 - Administrative Assistant/Secretary
 - Interim Treasurer
 - Pastor/Head of Staff
- 2018 End-of-Year Financial Reports
- 2019 Operational Budget

The moderator mentioned each report separately, providing opportunity for discussion and questions. After asking if there would be any debate, receipt of the *Annual Report 2018* was unanimously approved.

ELECTION OF THE CONGREGATIONAL NOMINATING COMMITTEE

According to our By-Laws, the Nominating Committee nominates its successors. A report on their process was on *Annual Report 2018 pg. 17-19*. They nominated: Bette Cole, Bruce Hall, Brooke Holman, David Piercy, and Cheryl Weems to serve one year as the Nominating Committee chaired by two session members, currently Regina Robertson and Cathy Blackburn. Motion moved by committee carried.

ACTION ON THE PASTOR'S TERMS OF CALL

On January 20, 2019, the session approved a budget which gave cost of living increases of 2.8% to all staff. Session can adjust non-pastorate staff salaries but only the congregation may make any adjustments to pastor's terms of call. Motion moved by the session to adjust the pastor's terms of call as written was approved.

NEW BUSINESS (Motions)

No new business.

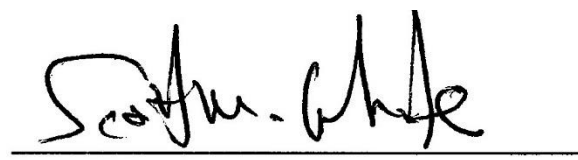
FOR THE GOOD OF THE ORDER (Sharing Time)

No sharing for the good of the order.

There being no further business, the moderator asked for a motion to adjourn. Moved, seconded, and approved. Meeting adjourned with Secretary of the Congregation's prayer by Teresa Mayhue.

Respectfully submitted,


Teresa Mayhue, Secretary of Congregation


Scott White, Moderator

October 13, 2019

**FIRST PRESBYTERIAN CHURCH
MINUTES OF THE CONGREGATIONAL MEETING
OCTOBER 13, 2019**

The congregation of the First Presbyterian Church of Ada, Oklahoma, met immediately following the worship service on October 13, 2019, in the church sanctuary, as previously communicated to the congregation. Moderator Scott White called the meeting to order and offered prayer.

Moderator White apprised the congregation that the meeting had been called by the Session on September 22, 2019, after hearing the report of the Nominating Committee, and that there was one item of business: election of church members to be ordained elder and/or installed as Class of 2022 on the Session.

Moderator White declared a quorum to be present and acknowledged the presence of Teresa Mayhue, Clerk of Session, who recorded the minutes of the meeting.

The Nominating Committee is comprised of Bette Cole, Brooke Holman, David Piercy, Cheryl Weems, and Bruce Hall, with Cathy Blackburn and Regina Robertson as co-chairs. The Nominating Committee report had been provided in this week's and last week's bulletin.

Item of Business

Cathy Blackburn presented the slate of nominations as follows: Cathy Blackburn, Mindy Choate, Amy Elliott, Terry Holman, and Regina Robertson. The moderator opened nominations from the floor. Hearing none, he asked if there would be a motion to close the floor to additional nominations. Motion was made, seconded, and approved.

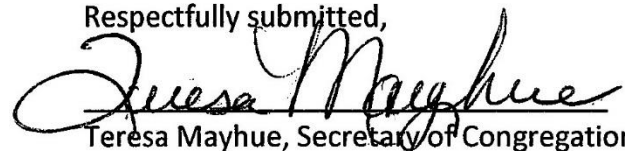
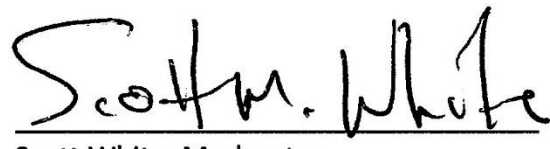
Moderator White asked if the congregation was willing to elect as a group or by paper ballot. The congregation indicated its interest in electing as a group.

Then the motion was read to elect Cathy Blackburn, Mindy Choate, Amy Elliott, Terry Holman, and Regina Robertson to Session as Class of 2022. By voice vote, the motion unanimously

succeeded. Moderator White advised the Session will be in contact with the newly-elected Class of 2022 to provide for a period of study and preparation.

Moderator White advised the one item of business had been completed, and the meeting would proceed to adjournment which was granted by consent of the congregation.

Moderator White offered closing prayer.

Respectfully submitted,
 Teresa Mayhue, Secretary of Congregation
 Scott White, Moderator

Congregational Statistics

Members, December 31, 2018: 121

Members, added: 4

Edmon Lee Perkins, Jr., 06/16/2019

Lorene K. Perkins, 06/16/2019

Logan Scot Rothrock, 06/16/2019

Sara Brewer Rothrock, 06/16/2019

Members, deceased: 0

Members, transferred out: 0

Members, removed from roll: 8

Members, December 31, 2019: 117

Average worship attendance: 54

Weddings: 0

Baptisms: 0

Commissioned Deacons

Commissioned February 3 2019 for a term of one year

Kelley Dorsey-Miller, Robbie Horne, Ellen Sweatt, Karah Thompson, Cheryl Weems (chairperson), Linda Wells

Session Members

Class of 2020 (finishing in early February 2020)

Cathy Blackburn, Worship, Nominating

Amy Mayhue, *Congregational Life and Membership*

Regina Robertson, *Congregational Life and Membership, Nominating*

Matt Sweatt, *Personnel, Finance, Worship*

Bruce Weems, *Mission and Evangelism, Finance*

Class of 2021 (finishing in early February 2021)

David Butler, *Property, Steering, Presbytery Commissioner*

David Horne*, *Property, Personnel*

Kurt Jackson, *Mission and Evangelism, Worship*

Teresa Mayhue, *Clerk of Session, Christian Education*

Tami Thompson, *Christian Education, Mission and Evangelism*

**early completion of term*

Staff Serving in 2019

Bonita Blackburn, Organist/Pianist

Johnna Isaacs, Music Director

Tom Hampton, Interim Treasurer

Sarah Thompson, Anna Bratcher, Nursery Caregivers

Laureen Griffin, Administrative Assistant / Secretary

Karah Thompson, Custodian

Scott M. White, Pastor

Committee Reports

Christian Education

CE Committee Co-Chairs: Tami Thompson and Teresa Mayhue

Committee Members: Brooke Holman, Karah Thompson, Erica Vargas, Scott White ex officio

NURSERY

Sarah Thompson and Anna Bratcher are our dependable nursery workers. They do stories, playtime, and activities with the children. Both have necessary qualifications, experience, and love our children.

CHILDREN'S SUNDAY SCHOOL

Brooke Holman, Tami Thompson, and Karah Thompson – All grades have been combined again this year, and it works really well. Sunday School begins with yoga, usually a video about the lesson, have the lesson, and then do a craft. The teachers are creating their own materials but are also looking for new supplemental materials.

CATALYST ADULT SUNDAY SCHOOL CLASS

Catalyst rotates teaching duties and meets in the upstairs church parlor. They continue to use the *Present Word* curriculum. They just finished the fall quarter focusing on God's gift of faith and how we respond to it both personally and communally. They have begun winter 2020 focusing on honoring God through exploration of worship with stories of Israel's celebrations of gratitude to God and discipleship lessons of Jesus.

COFFEE AND CONVERSATION ADULT SUNDAY SCHOOL CLASS

They have finished its two-semester study in Mark's Gospel in May. Since then they have been exploring contemporary trends in Christianity and spirituality, including Christian art, Christian music, and lives of the saints.

YOUTH GROUP

Brooke and Tami have organized a youth group that meets every Sunday afternoon from 2:00 to 4:00. They host anywhere from 13 to 17 kids and are continuing to grow. So far, they have a diverse group of kids from our church as well as other churches. They play games, do activities, and have a short devotional. They have taken a zoo trip, had a lock-in, had a movie day, and taken a trip to AirOne Inflatables. They are also practicing on ventriloquism and working on reviving the puppet ministry. Thank you to church members who volunteer to bring snacks.

YEARLY EVENTS

- Easter egg hunt for children
- Pool party at Wintersmith in July
- Kick-Off Sunday in September
- Christmas Pageant Presentation

LOOKING TOWARD 2020

- We are working again this year on organizing an ecumenical Vacation Bible School/Day Camp with several other churches. There is more interest this year, and we hope it becomes a reality.
- Brooke and Tami were successful in organizing the youth group which is now up and running. Our hope is that it continues to grow.
- With the closing of Dwight Mission, we are thinking about creating a type of camp for the older kids that have outgrown VBS.

Thank you to all the members of our committee and a special thank you to Johnna Isaacs for her help in several projects. We need more members on CE Committee, more Sunday School teachers, and more Youth Group leaders so please contact Tami or Teresa if you are interested in joining us. Our mission is to teach our children about Jesus and how to grow in their faith as followers of Jesus.

Respectfully submitted,

Tami Thompson and Teresa Mayhue

Congregational Life and Membership

Amy Mayhue and Regina Robertson, Co-Chairpersons

Committee members: Brenda Hall, Greta Thompson, Karah Thompson, and Brooke Holman

Events of 2019

- February 10th, Valentine Sweetheart Luncheon with an Italian theme. The congregation brought wonderful dishes to share after church.
- March 17th, All Church St Patty's Day lunch which was a joint effort with the deacons as a fundraiser for their ministry. We served potatoes with all the fixings, corned beef and cabbage, and delicious desserts.
- April 27th, All Church Soccer and Cook Out. We enjoyed burgers and hot dogs off the grill and wonderful fellowship with each other.
- August 2nd, Our first BINGO night at FPC. We had a wonderful turn out and raised \$842.75 for the Renovations fund.
- October 27th, Hosted a Fun Fall Festival for the congregation. We had wonderful inflatable games for the kids, booths for them to play, and a wonderful lunch provided by the church family. This was our 2nd annual Chili Cook off with winner, Terry Holman. A dessert bake-off was also added this year with our winner, Brenda Hall.
- November 17th, Bingo Night #2. The attendance wasn't as we had hoped, but we did bring in some funds towards the renovation fund. The total amount was \$413.
- December 15th, All Church Christmas Party. With the amazing help of Ken Cook, the congregation had a very tasty holiday main course of turkey and ham. We had delicious sides and desserts provided by our congregation members.

Receptions and Celebrations 2019

- New members reception was held on June 16th for the Perkins and Rothrocks.

Our committee had a wonderful year! We have enjoyed putting together fellowship opportunities for the church family. Thank you for always being eager to bring food or items to make our time together so memorable. Looking forward, we will be asking the congregation to give us input on the events you would like to see in the future. We are excited to jump into 2020 with some new ideas and fun for all ages.

Respectfully submitted,

Amy Mayhue and Regina Robertson

Finance

Bruce Weems, Chair, and Matt Sweatt, Vice Chair

Members: Don Clark, Tom Hampton, Margaret Barton, Charles Mayhue and Carol Peshehonoff

One of the major goals undertaken this year was the development of an investment policy for the church. This policy sets forth goals and objectives for short and long term investments given to the church. In particular, the committee was concerned with its ability to respond in a timely manner to the rapid change that has occurred with some of our current stock holdings. Moving to a managed fund account with a balanced investment in mutual funds with some balance between equities, fixed income and cash equivalents would provide a reasonable return with lower risk. After a careful review, the committee recommended and the session approved the selection of the Texas Presbyterian Foundation (TPF) for its investment management company and the TPF's balanced fund because of its lower initial cost and ongoing management fees. Going forward any stock or other assets will be converted to shares of this fund. We believe that having this investment policy in force will be highly beneficial to providing some stability to the church financial condition.

Another major goal of the committee was to recommend a budget for 2019. This year's budget was set keeping a basic principle in mind that our expenses should not exceed our income; but yet we want to make certain that we support the mission of the church. In establishing a budget of \$216,341, we believed that both these principles were followed. This budget allowed us to provide the first cost of living adjustments to our staff in many years. Our staff works very hard behind the scenes and it was nice to be able to reward them in a small way at last. What a blessing it is to work with a congregation that is so willing to share their personal resources, both time and money, so that this church can do God's work.

In November, Tom Hampton gave notice of his resignation as the church's treasurer effective at the January session meeting. As you may know, Tom has filled this role for many years and will be exceedingly difficult to replace. We all owe Tom much gratitude for this service and everyone should express his or her thanks. The committee has been actively searching for a successor. As a first step, we have updated the church's job description so that its responsibilities and duties are in line with current practice. A recommendation to the session will occur as soon as possible.

Looking forward, the committee's main goal is to continue to set a budget that will continue to make certain that our expenses do not exceed our income. The challenge will be to do this and yet provide the resources needed for our church to fulfill its mission set forth in its new strategic plan. Unfortunately the final 2019 budget was not as bright as at the beginning of the year. The church expenditures exceeded its income by almost \$20,000. Since not all the 2018 income was budgeted in 2019, the deficit can be handled. However, this does mean that going forward the church budget must be reduced to reach a balanced condition. With your support, we feel confident that that we can achieve this goal and that 2020 will be one that celebrates the work of the Lord in our congregation.

Thank you and God's blessing upon you.

The Finance Committee

Mission and Evangelism

Bruce Weems, Chair, Tami Thompson and Kurt Jackson, Vice Chairs

Members: Cheryl Weems, Kara Thompson, Teresa White, Bob Neman, and Mindy Choate

The Mission and Evangelism committee continued its mission to serve our community through its work with Abba's Table, Compassion Outreach and Meals on Wheels. Members have major responsibilities for the church's work in these organizations. Through their efforts, our response to these mission causes ran smoothly and efficiently. We provide support to the Ada Senior Center by continuing to provide a facility for that organization at a very low cost.

The committee also coordinated four Presbyterian wide special offerings, One Great Hour of Sharing (\$601), Pentecost Offering (\$282), Peace and Global Witness Offering (\$498) and the Christmas Joy Offering (\$355). All of these support local church mission causes and national mission causes of the presbytery. Our budget also provided \$3400 to support the various mission causes of the General Assembly, Synod, and Presbytery as well as \$1500 from our flexible mission line item to support local causes. The committee also coordinated several other special offerings including the Hurricane Dorian Relief Effort (\$523) and the ECU Wesley offering (\$345).

The committee organized a special offering taken at the church wide Christmas party that provided \$31 to the House of Hope, \$31 to Mama T's, \$81 for Matthew 25, \$31 to the Irving Community Senior Center, \$31 to Abba's Tables, \$81 Ghana and \$236 for the Church's Foundation Ongoing Capital Improvement fund. As you can see this is an amazing amount of generosity from our congregation. Thank you members of the church for your tireless work and your generosity.

Looking ahead, we expect to continue to support the mission causes that have mentioned above in addition to working to increase the participation from members of our congregation. We hope that First Presbyterian Church of Ada will seek to be known by their efforts in its mission causes locally, throughout the state and nation. We thank you for your support.

God Bless,

The Mission and Evangelism Committee

Nominating

Cathy Blackburn and Regina Robertson, Co-Chairpersons

Members: Bette Cole, Bruce Hall, Brooke Holman, David Piercy, Cheryl Weems

Our activities leading up to the February 3rd 2019 congregational meeting and the October 13th 2019 congregational meeting are documented in the minutes of those meetings (above in this *Annual Report 2019*).

Here is our report germane to the February 2nd 2020 annual congregational meeting:

Report of the Congregational Nominating Committee to Session and Congregation January 19, 2020

Vacancy in the Session Class of 2021

The committee nominates Amy Mayhue.

Deacons

The Congregational Nominating Committee nominates the following members to be commissioned deacon for one year:

Robbie Horne

Casey Saunders

Ellen Sweatt

Karah Thompson

Cheryl Weems

Linda Wells

Miriam White

The Nominating Committee, Itself

The committee nominates the following committee members to continue on the Nominating Committee for one year of service:

Brooke Holman

The committee nominates the following congregational members to one year of service on the Nominating Committee:

Becky Compton

Gayla Cook

Carol Peshehonoff

Matt Sweatt

Respectfully submitted,



Cathy Blackburn
Co-Chair



Regina Robertson
Co-Chair

Personnel

Matt Sweatt, Chair, and David Horne, Vice Chair

Property

David Horne and David Butler, Co-Chairpersons

The property committee had a very busy and productive 2019. With implementation of our strategic plan the property committee is working towards utilizing our campus to highlight our mission work and become more visible and active in the community. In 2019 we assessed our equipment and structures. A list of all repairs and renovations was made with prioritization. Over 20,000 dollars of church funds have been allocated towards this list. Following are the items from the list which have already been completed.

Capital Improvements

Dungeon HVAC

Steeple Lights

Maintenance Projects

Scupper Cleaning

Tire Removal

Kitchen Bathroom (still need to replace vanity)

West Entry Dirt Removal

Water Heater Closet Leak

Gym Facade Painting

Sanctuary Lights

Upper Ceiling Tiles

Laundry Room Wall

The 2020 property committee will continue to be stewards of this beautiful campus. We will conduct repairs and renovations to meet our goals to maintain and renovate our facility so that it reflects our love of God and our continued mission as the Church. We will keep everyone updated as projects are planned and completed.

Respectfully submitted,

David Butler

Steering

Chairperson: David Butler

Committee members: Cathy Blackburn, Don Clark, Amy Elliott, Terry Holman, David Horne, Amy Mayhue, Charlie Mayhue, Nancy Thompson, Miriam White, Scott White ex officio, Teresa White

2019 gave birth to the Steering committee with the charge of creating a strategic plan and coordinating all committees and members movement towards these goals of completion.

The strategic plan was crafted and adopted and all committees are moving in unison towards our goals.

2020 will bring continued monitoring and coordination of all committees. We will also work towards the preservation of our church's history at a Presbytery electronic archive.

Learning to Love • Growing in God • Serving with Joy

With all of you for 2020. Respectfully submitted,

David Butler

Worship

Chairpersons: Cathy Blackburn, Kurt Jackson, Matt Sweatt

Members: Jane Baltimore, Tim Elliott, Leigh Gaddis, Johnna Isaacs, Alan Marshall, Jo Neman, Karah Thompson, Linda Wells

The purpose of the Worship Committee is to provide open and inviting services of worship, clearly focused on God's word and consistent with the Reformed tradition, which offers opportunities for declaring faith and committing life in Christ and deeper levels of discipleship.

The Worship Committee is responsible for providing Holy Communion the first Sunday of every month and during other special events such as Easter and Advent. The preparation of the bread has been done this year by Mary Hampton with help from Cheryl Weems, Deanna Piercy, David Butler, Karah Thompson and Betty Childers.

Music has been led this year by our choir director, Johnna Isaacs and our organist, Bonita Blackburn. The music program was also blessed by these musicians contributing to our worship

services: Sunnie Smith, Miriam White, Susanne Wooley, Scott White, Casey Saunders, Timothy Butler, Sullivan Taylor, Russell McCreary and Kennedy Thomas.

Sharing pulpit duties this year with our Pastor, Scott White, was Buddy Baltimore, Delores Strider, Janie Wilson, Ernie Isch and Bill Galbraith by which the Worship Committee and the whole congregation was blessed and inspired.

The Worship committee would like to thank all of those members of the congregation who served in the Worship of First Presbyterian Church, Ada. Your dedication to service has blessed and enriched all our lives.

Respectfully submitted,

Cathy Blackburn

Deacons

The Deacons began the year continuing to provide weekly snacks to students at Ada High School. We determined that, once the school year was over, we would cease that activity due to prohibitive cost.

We decided to participate in providing lunch to the Fellowship of Christian Athletes at Ada High in the fall of 2019. We provided a meal in October and will again on January 27th and April 30th of 2020.

We continued to support the Ada High Student Room with donations of needed items.

The Deacons began a greeting card ministry in March. We mailed birthday cards to church members during their birthday month. Initially, we utilized purchased cards, but by June we switched to sending photo cards of the church. In addition, we sent get well and thinking of you cards to church members who were either ill or going through a difficult time.

We participated in the church garage sale earning some funds to support our various efforts.

Home visits of congregants and meals were also a part of our ministry. In addition, Holy Communion was celebrated with house bound church members.

Lunch or other refreshments were provided after hymn sing Sundays along with the Congregational Life committee.

During the year, we lost one deacon, but happily, will soon add two more.

Respectfully submitted,

Cheryl Weems, Chairperson

Presbyterian Women

Presbyterian Women (PW) serves the local church and contributes to the mission of Indian Nations PW, Synod of the Sun PW, and PC(USA) PW. All the women who belong to this congregation are members of Presbyterian Women.

Our local PW continue to sponsor a 9-month bible study, September – May which meets on the second Tuesday of each month at noon. We are blessed to have Betty Childers leading the study.

Presbyterian Women Financial Report for 2019

Balance December 31, 2018	\$2,092.36
Income	
Janell Robinson	\$200.00
Total Income	\$200.00
Expenses	
Indian Nation Presbyterian Women	\$600.00
Church Worldwide Mission	\$25.00
Synod PW	\$25.00
A Stooker Fund	\$250.00
Birthday Offering	\$50.00
Student Grant	\$250.00
PW Bible Study Material	\$97.00
Total Expenses	\$697.00
Balance December 31, 2019	\$1,595.36
Respectfully submitted,	
Linda Wells, PW Treasurer	

Staff Reports

Administrative Assistant / Secretary

2019 was a great year, a productive year. Lots of internal improvements, updated office organization and new procedures to make tasks, projects and special events run smoother. We produced a new larger bulletin with easier to read typeface. This came as the result of the

congregation's requests for a more reader friendly format and we've been pleased at the positive feedback from everyone. Also, this year I have had more direct involvement with committee chairs to aid with their unique requests, data/report needs, and one-off projects. A library of the inventory and manuals for the grounds keeping machinery was created in the office to reflect and keep track of the property in the mowing shed. A new practice was started of sending out quarterly contribution statements to our congregation to help keep track of where they are in regards to their current year pledge. In 2019 we experienced increased WFC Hall and Sanctuary usage. FPC is the place to be for weddings, reunions, recitals, birthdays, and the FPC youth and alongside all of this are our new relationships with Troop 4 Boy Scouts of America and Sister's Hand in Hand. It's now more important than ever to plan events/parties, etc. in advance to get WFC Hall or sanctuary occasions booked on the church calendar. With a focus on funds security we set up a bank night drop depository system and procedures for safer handling of cash raised at evening/weekend FPC "special events" and then we also revamped the procedure for securing the weekly Sunday offering that provides another prudent safeguard. The process for taking care of "Urgent Needs" community members has also changed. Where before community members were met offsite and payments were made by an authorized church member who would then be reimbursed by through the office, the office now handles everything from initial client contact to determining needs and eligibility for assistance to processing of payments and vouchers. As always I welcome all of you to drop by and meet with me one on one to see how I can help with your committee driven projects and events. 2020 is full of potential and here in the office we are eager to meet each opportunity head on. Peace!

Respectfully submitted,

Laureen Griffin

Interim Treasurer

I can't remember how long I have been the Treasurer of this Church. Surely I've been doing it for a decade or two. I've watched the finances of the Church go up and down. The up times usually coincide with those times we are without a Pastor however 2018 we were to the good by over \$30000 for the year. During 2019, contributions were down which caused us to use all but \$8250 of this cushion. So we start out 2020 with a little over \$8000 in the bank and pledges of only \$154104 to cover requests of almost \$200000. With estimates of other non-pledged giving amounting to about \$31800, we're still behind about \$14000 for 2020. The best way to make up this shortfall is to have more people giving. Invite someone to Church!

Respectfully submitted,

Tom Hampton

Pastor / Head of Staff

Annual report to congregation

January, 2020

Dear Members and Friends,

My duties are defined in the constitution of the Presbyterian Church (USA), notably *Book of Order* sections G-20501 and G-2.0504. To summarize, my job is to preach, teach, pray, provide organizational leadership, provide pastoral care to congregation and community, serve in the presbytery and higher councils of the church, and to equip you all, the saints, for the work of ministry, *building up the body of Christ, until all of us come to the unity of the faith and of the knowledge of the Son of God, to maturity, to the measure of the full stature of Christ.* (Ephesians 4:12-13)

It is a high calling. I aim low, because God has got some very humble material to work with in me. I also aim low, so that when we reach heights we know who it is that succeeds: God, and not me, and not you.

We have reached heights in 2019. Praise and thanks to God Almighty.

To lift up a few things qualitatively:

The adult study that I largely, though not exclusively, facilitate, Coffee and Conversation, is discovering that Christianity is a far more beautiful and potent thing than we had imagined. Yes, it still leads us all to our own persecutions and crosses, but with much joy, peace, service, hope, and understanding along the way. Stop in some day.

We had an astoundingly good Session in 2019. Glory to God and Session members. I guess the organizational leadership I am providing is helpful as well. We had astoundingly good Deacons in 2019. We had astoundingly good Committees in 2019. Please, you really want to be well integrated with such things; you will flourish as a baptized.

You'll never know how much goes on behind the scenes. Life is too short for me even to begin to make a record. Let's just say in 2019 I was support to the elders, deacons and committees.

You and me both probably never thought, 3 years ago, that we would again be Charter Organization of a *Scouts of America* Unit, or hosting facility of *Sisters Hand in Hand*, but we are. I think you are being equipped for the work of ministry.

I see you relaxing and breathing again, particularly in the worship services, and constantly at work in your ministries. Imagine how gratifying!

Our fellowship occasions have become again a thing of beauty. I usually feel like Jesus is there and had just set us down on the grass by the shore of Lake Galilee. He's going to teach us something and feed us from the superabundance of God's creation. Thank you Congregational Life and Membership Committee!

Here are a few things to report in a different way, activities since January, 2019

Worship

Crafted 51 orders of Sunday morning Lord's Day service

Ash Wednesday, Maundy Thursday with celebration of the Lord's Supper, Good Friday; two midweek Lenten services with celebration of the Lord's Supper; two midweek Advent services with celebration of the Lord's Supper; Christmas Eve service

Monthly Communion

Preaching: each Sunday except 9

Rites of Ordination, Installation, and Commissioning: February 3rd, 2019

Service of Reaffirmation of Marriage Vows: Logan and Sara Rothrock, December 7th, 2019

Funeral: Brenda Getty Clark, January 12th, 2020

Visits and Pastoral Care

61, including 4 at hospitals

Administration of home communion: 6

Teaching

Coffee and Conversation: finished study in Mark's Gospel; facilitated 31 classes in various areas of Christian study

Membership Development

4 sessions of new member orientation

Session

Orientation meetings for class of 2022: 3

Meetings, agendas, packets, moderation, minutes review, post-meeting processing and todos: 11 stated, 1 called

Regular support of chairpersons; support of committees; attendance at committee meetings; between meeting todos

Production of *Session Binder 2019*

Production of *Manual of Administrative Operations*

Congregation

Editing and production of *Annual Report 2019*

Moderation of meetings February 3rd and October 13th

Presbytery

Presbytery vice-moderator (through October 11th)

Teaching piece on presbytery mission at February stated meeting
Chaired commission to install the Rev. Craig King at Ardmore FPC
Support of 3 e-newsletters
Teaching piece on baptism at October stated meeting
Graphic design for new mission statement

Mission Strategy Group

meetings at the presbytery office: 8

Presbytery moderator (beginning October 11th)

Coordination of program, docket development
Retirement of Lawton pastor retirement celebration
Oklahoma Presbyterian Network meetings: 2

Coordinating Council

Meetings at the presbytery office: 3; by teleconference: 1

Transition Task Force

New Mission Statement development
New Standing Rules development
Interim Presbytery Pastor job description development
Interim Presbytery Pastor Search Committee charge

Development of the new Congregational Support Network, and first moderator

Community

Urgent Needs Ministry / Mission Fund

Various encounters, care, support

Mama T's (through September 26th)

Board meetings. Personnel Committee meetings and administration related to overnight supervisors

Ministerial Fellowship

Support of the 2019 Ecumenical Thanksgiving Week Service; preached
Monthly meetings: 6
New pastor welcome

Deacons

Orientation meeting January

Monthly meetings: 6

Adopt a School luncheon

FCA luncheon, devotional

Scouting at FPC

Meetings in support of the Unit 4 transfer from FCC to FPC

Personnel/Staff

Regular communications

Covered for Laureen during her two weeks vacation

Communications

2 Courier Newsletters; weekly events emails; web site updates, facebook events and posts, etc.

Music

With Casey, and Casey and Teresa

Fellowship Occasions

Attendance at events, potlucks, parties, etc.

Fun Things

Shrove Tuesday party at the Whites, March 5th

Continuing Education

5 of 10 days in 2019

My support

Monthly spiritual direction via skype with the Rev. Kent Ira Groff, Oasis Ministries

Regular conversations with colleagues in the presbytery

Vacation: 10 days of 20 in 2019

I wish to thank the Session for its organization of and support of the Staff Appreciation Christmas Gift; this is very meaningful to me and my family, and we are grateful. In Annual Report I will thank the congregation for its support of the same.

Respectfully submitted,
Scott White

2019 End-of-Year Financial Reports

First Presbyterian Church of Ada Receipts & Expenditures, Budget vs. Actual For the Twelve Months Ended December 31, 2019

	Current Month	Year-to-Date	Budget	% of Budget
Receipts				
40000 · Operations Fund Income				
40100 · Pledge Payments	27,352.00	155,032.32	166,908.00	92.9%
40200 · Offering Plate	327.00	1,675.50	1,200.00	139.6%
40400 · Regular Giving, non-pledge	1,707.73	29,166.57	43,892.00	66.5%
Total 40000 · Operations Fund Income	29,386.73	185,874.39	212,000.00	87.7%
Total Receipts	29,386.73	185,874.39	212,000.00	87.7%
Expenditures				
60000 · OPERATIONS FUND EXPENSES				
60100 · CHRISTIAN EDUCATION				
60101 · Curriculum & Resources	178.50	1,332.61	1,400.00	95.2%
60102 · Young Adults	-	68.28	200.00	34.1%
60103 · 4th - Sr. High Fellowship	-	119.70	475.00	25.2%
60104 · Nursery Supplies	-	40.90	50.00	81.8%
60105 · Supplies	-	151.64	200.00	75.8%
60111 · Vacation Church School	-	-	200.00	0.0%
Total 60100 · CHRISTIAN EDUCATION	178.50	1,713.13	2,525.00	67.8%
60300 · PROPERTY				
60301 · Janitorial Supplies	33.29	604.90	600.00	100.8%
60302 · Organ & Piano Maintenance	462.34	1,320.26	1,700.00	77.7%
60303 · Grounds/Groundskeeping Equip	-	4,431.85	2,800.00	158.3%
60304 · Building & Inside Equipment	2,895.76	5,917.74	7,500.00	78.9%
60306 · Utilities	1,762.32	20,888.73	23,000.00	90.8%
60307 · Website Maintenance	-	189.00	200.00	94.5%
Total 60300 · PROPERTY & STEWARDSHIP	5,153.71	33,352.48	35,800.00	93.2%
60400 · PERSONNEL & ADMINISTRATION				
60401 · Pastor's Salary	3,469.50	41,539.50	41,634.00	99.8%
60402 · Pastor's Housing/Utilities	1,500.00	18,000.00	18,000.00	100.0%
60403 · Background Checking	-	21.45	100.00	21.5%
60404 · Pastor Insurance and Pension	1,865.83	22,352.65	21,500.00	104.0%
60405 · Pastor Continuing Education & Business Expense	719.10	4,431.03	4,500.00	98.5%
60406 · Admin. Asst. Travel	18.56	253.46	250.00	101.4%
60407 · Admin. Asst. Salary	1,191.88	14,593.48	13,445.00	108.5%
60409 · Nursery Attendant	445.44	4,015.18	5,600.00	71.7%
60412 · Social Security Matching except for Pastor	273.59	3,300.05	3,600.00	91.7%
60413 · Office Supplies	-	1,037.42	1,800.00	57.6%
60414 · Postage	-	619.69	600.00	103.3%
60415 · Custodial Wages	900.12	10,731.34	11,205.00	95.8%
60417 · Music Director's Salary	841.92	10,103.04	10,103.00	100.0%
60418 · Organist's Salary	642.50	7,710.00	7,710.00	100.0%
60420 · Property/Workers Comp. Ins.	1,347.00	16,425.00	17,715.00	92.7%
60424 · Accounting Services	450.00	5,925.00	5,840.00	101.5%

60425 - Session Expenses	-	366.23	250.00	146.5%
60426 - Bank Fees	-	-	23.00	0.0%
Total 60400 · PERSONNEL & ADMINISTRATION	13,665.44	161,424.52	163,875.00	98.5%
60500 · MISSION & EVANGELISM				
60501 · GA/Synod/Presbytery Mission	-	3,400.00	3,400.00	100.0%
60505 · Ada Homeless Services	1,000.00	1,000.00	1,000.00	100.0%
60506 · Flexible Mission	375.00	375.00	500.00	75.0%
60508 · Special Outreach	31.63	375.10	350.00	107.2%
Total 60500 · MISSION & EVANGELISM	1,406.63	5,150.10	5,250.00	98.1%
60600 · CONGREGATIONAL LIFE				
60601 · Events	-	62.47	200.00	31.2%
60602 · Congregational Support	-	25.99	200.00	13.0%
60605 · Kitchen Supplies	-	277.97	200.00	139.0%
Total 60600 · CONGREGATIONAL LIFE	-	366.43	600.00	61.1%
60700 · WORSHIP				
60701 · Pulpit & Music Supply	-	971.13	800.00	121.4%
60702 · Worship Supplies	127.68	271.30	400.00	67.8%
60703 · Choir Scholarships	510.00	1,380.00	1,800.00	76.7%
60704 · Adult Choir	-	-	200.00	0.0%
60705 · Flowers	36.00	928.00	600.00	154.7%
60710 · Special Worship Services	57.70	57.70	150.00	38.5%
Total 60700 · WORSHIP	731.38	3,608.13	3,950.00	91.3%
Total 60000 · OPERATIONS FUND EXPENSES	21,135.66	205,614.79	212,000.00	97.0%
Total Expenditures	21,135.66	205,614.79	212,000.00	97.0%
Increase (Decrease) in Net Assets	8,251.07	(19,740.40)	-	

First Presbyterian Church of Ada

Statement of Financial Position

As of December 31, 2019

	<u>Current Month</u>	<u>Previous Month</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
10101 · Vision Bank-Checking	68,567.26	46,660.71	21,906.55
Total 10100 · Cash	68,567.26	46,660.71	21,906.55
Total Checking/Savings	68,567.26	46,660.71	21,906.55
Other Current Assets			
Securities & CD's			
10204 · TPF Investments	120,344.70	117,584.75	2,759.95
Total 10200 · Securities & CD's	120,344.70	117,584.75	2,759.95
Total Other Current Assets	120,344.70	117,584.75	2,759.95
Total Current Assets	188,911.96	164,245.46	24,666.50
TOTAL ASSETS	<u>188,911.96</u>	<u>164,245.46</u>	<u>24,666.50</u>
LIABILITIES & NET ASSETS			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 · Accounts Payable	-	513.20	(513.20)
Total Accounts Payable	-	513.20	(513.20)
Other Current Liabilities			
20000 · Special Funds			
20100 · Unrestricted Funds			
20104 · Gain/Loss to Date, TPF	21,690.55	19,274.30	2,416.25
20114 · Foundation Special Projects	(1,605.44)	(1,605.44)	-
20115 · Return on Investments	25,010.31	24,652.04	358.27
20117 · Building Use Fees	10,623.46	8,488.46	2,135.00
20125 · Memorials	52,074.76	52,074.76	-
Total 20100 · Unrestricted Funds	107,793.64	102,884.12	4,909.52
20300 · Program Funds			
20301 · Choir - Wor	3,029.04	3,029.04	-
20310 · Youth Camp - CE	2,695.50	2,695.50	-
20311 · Youth Activities - CE	947.47	947.47	-
20312 · Youth Mission - CE	76.05	76.05	-
20318 · Membr Direc Update - CL	200.00	200.00	-
20320 · Presby Women's Mission - CL	50.00	50.00	-
20334 · Congregational Support - CL	272.25	272.25	-
Total 20300 · Program Funds	7,270.31	7,270.31	-

20500 · Outreach Funds			
20501 · Mission Emergency - M&E	983.42	122.58	860.84
20505 · Deacon's Ministry M&E	1,576.41	1,576.41	-
20506 · Catalyst Class Mission - M&E	279.00	279.00	-
20508 · Christmas Joy Offering	355.00	-	355.00
20509 · Bingo	1,174.69	1,174.69	-
20511 · AGM - M&E	65.14	65.14	-
20513 · One Great Hour	25.00	25.00	-
20525 · Special Offering - Prop	-	-	-
Total 20500 · Outreach Funds	<u>4,458.66</u>	<u>3,242.82</u>	<u>1,215.84</u>
20700 · Property Funds			
20704 · Found Ongoing Cap. Imp. - Prop	44,285.50	43,549.34	736.16
20705 · Hymnal & Carillon Fund - Prop	36.87	36.87	-
20716 · Garden Project	160.00	160.00	-
Total 20700 · Property Funds	<u>44,482.37</u>	<u>43,746.21</u>	<u>736.16</u>
20900 · Accounting Funds			
20910 · Payroll Taxes	273.59	277.68	(4.09)
20901 · Federal Withholding	280.69	281.40	(0.71)
20909 · Oklahoma Withholding	22.00	21.00	1.00
20912 · Medicare, Churth Portion	273.58	277.67	(4.09)
Total 20910 · Payroll Taxes	<u>849.86</u>	<u>857.75</u>	<u>(7.89)</u>
20922 · Prepaid Pledges	12,200.00	2,000.00	10,200.00
20999 · Temporary Holding Account	(105.00)	20.00	(125.00)
Total 20900 · Accounting Funds	<u>12,944.86</u>	<u>2,877.75</u>	<u>(132.89)</u>
Total 20000 · Special Funds	<u>176,949.84</u>	<u>160,021.21</u>	<u>16,928.63</u>
Total Other Current Liabilities	<u>176,949.84</u>	<u>160,021.21</u>	<u>16,928.63</u>
Total Current Liabilities	<u>176,949.84</u>	<u>160,534.41</u>	<u>16,415.43</u>
Total Liabilities	<u>176,949.84</u>	<u>160,534.41</u>	<u>16,415.43</u>
Net Assets			
31000 · Last Year's Oper. Fund Bal.	31,702.52	31,702.52	-
Current Change in Net Assets	(19,740.40)	(27,991.47)	8,251.07
Total Net Assets	<u>11,962.12</u>	<u>3,711.05</u>	<u>8,251.07</u>
TOTAL LIABILITIES & NET ASSETS	<u>188,911.96</u>	<u>164,245.46</u>	<u>24,666.50</u>

2020 Budget

The Session acted in its January 19, 2020 stated meeting to adopt the following budget for 2020.

First Presbyterian Church of Ada

2020 Budget

	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>Difference</u>
Receipts				
40000 · Operations Fund Income				
Income from Special Funds	-		15,296.00	
40100 · Pledge Payments	166,908.00	156,032.00	154,104.00	-12804.00
40200 · Offering Plate	1,200.00	1,675.00	1,800.00	600.00
40400 · Regular Giving, non-pledge	<u>43,892.00</u>	<u>29,167.00</u>	<u>30,000.00</u>	<u>-13892.00</u>
Total 40000 · Operations Fund Income	<u>212,000.00</u>	<u>186,874.00</u>	<u>201,200.00</u>	<u>-10800.00</u>
Total Receipts	212,000.00	186,874.00	201,200.00	-10800.00
Expenditures				
60000 · OPERATIONS FUND EXPENSES				
60100 · CHRISTIAN EDUCATION				
60101 · Curriculum & Resources	1,400.00	1,332.61	250.00	-1150.00
60102 · Young Adults	200.00	68.28	-	
60103 · Youth	475.00	119.70	304.00	-171.00 *3
60104 · Nursery Supplies	50.00	40.90	50.00	0.00
60105 · Supplies	200.00	151.64	200.00	0.00
60115 · Young Adults	<u>200.00</u>		<u>-</u>	<u>-200.00</u>
Total 60100 · CHRISTIAN EDUCATION	2,525.00	1,713.13	804.00	-1721.00
60300 · PROPERTY				
60301 · Janitorial Supplies	600.00	604.90	600.00	0.00
60302 · Organ & Piano Maintena	1,700.00	1,320.26	2,000.00	300.00
60303 · Grounds/Groundskeepin	2,800.00	4,431.85	3,300.00	500.00
60304 · Building & Inside Equiprr	7,500.00	5,917.74	2,700.00	-4800.00 *4
60306 · Utilities	23,000.00	20,888.73	22,750.00	-250.00
603xx · Web Site Maintenance	<u>200.00</u>	<u>189.00</u>	<u>200.00</u>	<u>0.00</u>
Total 60300 · PROPERTY & STEWARDSH	35,800.00	33,352.48	31,550.00	-4250.00
60400 · PERSONNEL & ADMINISTRATION				
60401 · Pastor's Salary	41,634.00	41,539.50	41,634.00	0.00
60402 · Pastor's Housing/Utilitie	18,000.00	18,000.00	18,000.00	0.00
60403 · Background Checking	100.00	21.45	100.00	0.00
60404 · Pastor Insurance and Per	21,500.00	22,352.65	22,350.00	850.00
60405 · Pastor Continuing Educa	4,500.00	4,431.03	4,500.00	0.00
60406 · Admin. Asst. Travel	250.00	253.46	250.00	0.00
60407 · Admin. Asst. Salary	13,445.00	14,593.48	14,000.00	555.00
60409 · Nursery Attendant	5,600.00	4,015.18	3,750.00	-1850.00
60411 · Treasurer's Salary	-	-	-	0.00
60412 · Social Security Matching	3,600.00	3,300.05	3,500.00	-100.00
60413 · Office Supplies	1,800.00	1,037.42	1,000.00	-800.00
60414 · Postage	600.00	619.69	600.00	0.00
60415 · Custodial Wages	11,205.00	10,731.34	11,000.00	-205.00
60417 · Music Director's Salary	10,103.00	10,103.04	10,103.00	0.00
60418 · Organist's Salary	7,710.00	7,710.00	7,710.00	0.00
60420 · Property/Workers Comp	17,715.00	16,425.00	17,549.00	-166.00
60424 · Accounting Services	5,840.00	5,925.00	6,000.00	160.00
60424 · Session Expenses	250.00	366.23	250.00	0.00
60424 · Bank Fees	<u>23.00</u>	<u>-</u>	<u>-</u>	<u>-23.00</u>
Total 60400 · PERSONNEL & ADMINIST	163,875.00	161,424.52	162,296.00	-1579.00

	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>Difference</u>
6050 MISSION & EVANGELISM				
60501 · GA/Synod/Presbytery M	3,400.00	3,400.00	1,900.00	-1500.00
60506 · Ada Homless Services	1,000.00	1,000.00	500.00	-500.00
60506 · Flexible Mission	500.00	375.00	150.00	-350.00
60508 · Special Outreach	350.00	375.10	150.00	-200.00
Total 60500 · MISSION & EVANGELISM	<u>5,250.00</u>	<u>5,150.10</u>	<u>2,550.00</u>	<u>-2700.00</u>
60600 · CONGREGATIONAL LIFE				
60601 · Events	200.00	62.47	800.00	600.00
60602 · Congregational Support	200.00	25.99	200.00	0.00
60605 · Kitchen Supplies	<u>200.00</u>	<u>277.97</u>	<u>-</u>	<u>-200.00</u>
Total 60600 · CONGREGATIONAL	<u>600.00</u>	<u>366.43</u>	<u>1,000.00</u>	<u>400.00</u>
60700 · WORSHIP				
60701 · Pulpit & Music Supply	800.00	971.13	800.00	0.00
60702 · Worship Supplies	400.00	271.30	200.00	-200.00
60703 · Choir Scholarships	1,800.00	1,380.00	1,400.00	-400.00 *2
60704 · Adult Choir	200.00	-	-	-200.00
60705 · Flowers	600.00	928.00	600.00	0.00
60710 · Special Worship Services	<u>150.00</u>	<u>57.70</u>	<u>-</u>	<u>-150.00</u>
Total 60700 · WORSHIP	<u>3,950.00</u>	<u>3,608.13</u>	<u>3,000.00</u>	<u>-950.00</u>
Total 60000 · OPERATIONS FUND EXPENSES	<u>212,000.00</u>	<u>205,614.79</u>	<u>201,200.00</u>	<u>-10800.00</u>
Total Budget	<u>212,000.00</u>	<u>205,614.79</u>	<u>201,200.00</u>	<u>-10800.00</u>
*1 20117 Building Use Fees				
*2 20301 Choir				
*3 20311 Youth Activities				
*4 20117 Building Use Fees				
*5 20334 Congregational Support				